



Financial Aid Office

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2025-2026 Tuition Remission Application

(Faculty – Staff – Graduate Assistants)

Avila University Faculty & Staff Grants are offered to full-time and part-time employees of the University, their spouses, and their dependent children. A more detailed explanation of grant policies and eligibility is outlined in the current Faculty/Staff Handbook.

Graduate Assistantships are available to selected students for a maximum of 18 credit hours a year. Tuition remission does not imply total remission of all educational costs. A number of educational expenses, such as fees, books, and special course charges, are the responsibility of the student.

All degree-seeking undergraduate grant recipients must fill out and submit a Free Application for Federal Student Aid (FAFSA) to apply for federal and state financial aid. If federal or state grant eligibility exists, the University will replace Faculty/Staff Grant funds with these funds.

*Fill out form completely and obtain all signatures at the bottom before returning to Student Financial Aid Office.

Student Name: _____ **Student ID:** _____

Employee Name (if not same as student): _____

1. Student will be enrolled in the following program:

- Traditional Undergraduate Undergraduate CIPGS Graduate Education MBA
- Teacher Certification Graduate CIPGS Graduate Psychology Graduate Kinesiology

2. How many hours is your department paying for in the following semester?

Fall 2025 _____
Spring 2026 _____ Summer 2026 _____

3. Student named above is:

- Full-time employee Part-time employee
- Spouse/Dependent of full-time employee Spouse/Dependent of part-time employee
- Graduate Assistant (_____ Department and hours allowed for grant)

Student Signature Date

PRINT Employee Name (if not same as student) Employee Signature Date

PRINT Employee Supervisor Name Employee Supervisor Signature Date

FOR OFFICE USE ONLY: HR Approved/Date: _____